

# BADMINTON PAN AM EVENTS

## Tournaments Regulations

### 1. Definition

- 1.1. All International Challenge, International Series, Future Series and Junior International tournaments in Pan Am which are accepted by BPAC and sanctioned by the BWF are part of the **Badminton Pan Am Circuit**, also the Continental Championships (Pan Am Championships and Pan Am Junior Championships).
- 1.2. Para Badminton tournaments are for the moment managed by BWF.
- 1.3. **Tournaments Grade 3 (Continental Circuit Tournaments) – prize money**

| International Challenge |          |          | International Series |         |          | Future Series     |                   |                    |
|-------------------------|----------|----------|----------------------|---------|----------|-------------------|-------------------|--------------------|
| 2016                    | 2017     | 2018     | 2016                 | 2017    | 2018     | 2016              | 2017              | 2018               |
| \$17.500                | \$20.000 | \$25.000 | \$6.000              | \$8.000 | \$10.000 | Less than \$6.000 | Less than \$8.000 | Less than \$10.000 |

### 2. Description

**2.1** The BPAC Circuit is a series of international tournaments open to all badminton players who are eligible to represent a BWF Member Association.

**2.2** The Circuit season runs from 1 May – 30 April.

**2.3** Circuit tournaments provide BWF world ranking points according to GCR.

### 3. Organization and responsibility

**3.1** A Circuit tournament may be organized by a club or some other specific body, but the Member Association must have the ultimate authority and is liable under BPAC and BWF Regulations to ensure that the tournament is run in a satisfactory manner and in accordance with BPAC Regulations and BWF Regulations.

**3.2** It is required that every event in a particular Circuit tournament has at least 8 competitors (i.e. actual competitors, not merely entries). If the required number of competitors is not met, this particular event shall not provide world ranking points.

In accordance with regulation 10.5 in Appendix 6 to BWF's General competition Regulations, an event must contain at least one entry from a Member association other than the hosting Association. If an event does not contain at least one entry from a Member Association other than the hosting Association this particular event shall not count towards any ranking.

BPAC is not liable for any costs incurred by third **part** (players, coaches, umpires, team managers etc.) because of an event not having enough competitors to count for the rankings.

### 4. Postponement or cancelation

**4.1** **In case a Member Association needs to postpone or cancel a tournament, it must be done** by sending an official letter to Badminton Pan Am no later than six months before the start of the tournament.

**4.2** The organizing member association can cancel a tournament in case of Major Forces. Such cancelation must be announced at least fifteen days before the start of the tournament.

**4.3** Member Association may be liable for claims **(except on cases of Major Forces)** originating from the damages incurred by the participants and/or any other persons, arising from or in connection to

the particular circuit tournament, according to local Law. BPAC is not liable for any such claims, actions, damages, costs or expenses of any nature whatsoever, including but not limited to injury or loss to person or property, arising out of or in any way related, directly or indirectly, to the particular Circuit tournament. It is **recommended** that Member Associations and/or Organizers purchase a proper Insurance Policy that would **cover their potential legal liability**, otherwise Member Association will be responsible.

## 5. Sanction tournaments

**5.1** BPAC has no limitation of either International Challenge, International Series or Future Series tournaments. However BPAC will not approve more than 2 tournaments on Continental level per Member Association.

**5.2** The MAs of the Circuit tournaments must have their dates approved by BPAC and sanctioned by BWF. A request for approval must be made **between October 1<sup>st</sup> to November 30<sup>th</sup>, the year before the tournament**. The request must be in line with the BWF Sanction Policy. Any request after this period will be subject to Events Committee.

### **5.2.1 Events Grade 3, Key dates 2018 and beyond.**

The application sanction must be done through Online Entry System at least, **Nine months** prior to the date of the commencement of the tournament.

**5.2.2** Since March – 2016, all MAs can apply for Sanction a tournament through **Online Entry System**, with their own user name and password.

**5.3** It is allowed to upgrade a tournament (i.e. from International Series to International Challenge) in writing, but this must be done not later than 3 months before the first day of the tournament, pending on BWF's approval. However, the organizers shall have the liberty to increase the approved prize money at any time, but when the prize money is increased; it can not be decreased any more for this specific tournament.

**5.4** It is allowed to downgrade a tournament (i.e. from International Challenge to International Series), but this must be done not later than 6 months before the first day of the tournament.

**5.5** The organizers of Member Association for the BPAC Circuit tournaments will have to send all information about their tournament to BPAC. The information about the tournament must include details and the full name and address of the tournament hall and the exact playing days of the tournament as well as the prize money if any.

**5.6** No changes of the information in 6.3 or 6.4 can be accepted unless these changes are approved by Events Chair.

**5.7** The tournament organizer must have a press/media officer to liaise with BPAC on press matters. The name and the email address of the press officer, as announced in the Circuit Information Form, must be confirmed to BPAC no later than 1 month before the tournament is due to begin.

**5.8** It is **recommended** that the organizing committee send a written review and photos of the tournament to BPAC at least two times during the event.

The articles and photos and video must be sent by email to [pcarrillo@badmintonpanam.org](mailto:pcarrillo@badmintonpanam.org)  
[rvillavisencio@badmintonpanam.org](mailto:rvillavisencio@badmintonpanam.org)

The tournament organizers and the **BPAC's Referee** are responsible to ensure that daily results must be published on tournament software web site.

**5.9** It is mandatory for tournaments organizers to use BWF license for the Tournament Planner. The results must be updated at least **every** hour.

## 6. Points system

6.1 The points received for the BPAC Circuit Ranking will be as follows:

|                      | <b>International Challenge</b> | <b>International Series</b> | <b>Future Series</b> |
|----------------------|--------------------------------|-----------------------------|----------------------|
| <b>Winner</b>        | 4000                           | 2500                        | 1700                 |
| <b>Runner up</b>     | 3400                           | 2130                        | 1420                 |
| <b>Semi final</b>    | 2800                           | 1750                        | 1170                 |
| <b>Quarter final</b> | 2200                           | 1370                        | 920                  |
| <b>Last 16</b>       | 1520                           | 920                         | 600                  |
| <b>Last 32</b>       | 920                            | 550                         | 350                  |
| <b>Last 64</b>       | 360                            | 210                         | 130                  |
| <b>Last 128</b>      | 170                            | 100                         | 60                   |

### **Points will be given for the main draw**

#### **6.2 Byes and Walkovers:**

When players/pairs receive a bye in the first round and then lose in the second round, they will receive the points for having lost in the first round.

When players/pairs withdrawn without playing any part of at least one match, they receive no points.

#### **6.3 A walkover shall be considered to be a win.**

## **7. Conditions for tournaments and players taking part in the BPAC Circuit**

Each tournament must follow these conditions to be part of BPAC Circuit:

**7.1** All five events must be played:

Men's singles - Women's singles - Men's doubles - Women's doubles and Mixed doubles.

**7.2** A maximum of 2 (two) rounds per event, per day is allowed in the main draw. A maximum of 3 (three) rounds per event per day is allowed in the qualification.

**If more than one round has to be played in one day, it should be the first or the second day of the tournament.**

**7.4** For BPAC circuit the size of all main draws for all events must be of 32 and 32 for qualification draws.

**7.4** The players or pairs not directly in the main draw shall play for a limited number of places fixed according to GCR and there shall be one place for each four places in the main draw.

**7.5** It is recommended that the first day of the competition be Wednesday (qualification rounds) and the last day Sunday (finals only).

**7.6** Organizers can decide whether they wish to spread the finals over two days one or two final(s) on the day before the last day of the competition and the rest of the finals on the last day of the competition. Order of play is determined by the referee.

**7.7** It is recommended to publish the provisional schedule in the invitation (e.g. qualification– Wednesday from 10:00 AM, Thursday and second round – Friday from 9:00 AM, finals –Sunday from 12:00 AM), but it can change subject to the number of entries or to the approval of the referee.

**7.8** The draw shall be published at least 5 days before the start of the tournament.

**7.9** If more players/pairs enter the competition, than the organizers can enter in the qualifying rounds, the World Ranking shall be used to determine the players/pairs whose entries can be accepted into the qualifying draw and which entry to fill any subsequent vacancy that may arise. If still have players without World Ranking, it will have to be made a drawing to determine the ones that will enter in the qualification draw and the ones that will be in a wait list.

**7.10** Tournament organizers shall fulfill Appendix 2 of the BWF GCR –“Specifications for International Standard Facilities”.

**7.11** Players shall fulfill Appendix 4 of the BWF – GCR “Players’ Code of Conduct”.

**7.12** It is mandatory to use in all Tournaments which are part of the Continental Circuit to use Tournament Software to run the event.

**7.13** The **Instant Review System (IRS)** is not available in all tournaments who are part of the Continental Circuit, unless the MAs want to assume with all the expenses.

## **8. Division of prize money**

Due BWF has increased the Prize Money for 2017 and 2018 the following tables has the distribution of the money for the following years.

## 8.1. For 2017

### INTERNATIONAL SERIES – USD \$8,000.00

| Event/Position | 1 <sup>st</sup> Place | 2 <sup>nd</sup> Place | 3 <sup>rd</sup> Place | 3 <sup>rd</sup> Place |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MS             | 720.00                | 320.00                | 160.00                | 160.00                |
| WS             | 720.00                | 320.00                | 160.00                | 160.00                |
| MD (Pair)      | 960.00                | 416.00                | 192.00                | 192.00                |
| WD (Pair)      | 960.00                | 416.00                | 192.00                | 192.00                |
| XD (Pair)      | 960.00                | 416.00                | 192.00                | 192.00                |

### INTERNATIONAL CHALLENGE – USD\$ 20000.00

| Event/Position | 1 <sup>st</sup> Place | 2 <sup>nd</sup> Place | 3 <sup>rd</sup> Place | 3 <sup>rd</sup> Place |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MS             | 1,800.00              | 800.00                | 400.00                | 400.00                |
| WS             | 1,800.00              | 800.00                | 400.00                | 400.00                |
| MD (Pair)      | 2,400.00              | 1,040.00              | 480.00                | 480.00                |
| WD (Pair)      | 2,400.00              | 1,040.00              | 480.00                | 480.00                |
| XD (Pair)      | 2,400.00              | 1,040.00              | 480.00                | 480.00                |



## 8.2. For 2018

### INTERNATIONAL SERIES – USD\$ 10000.00

| Event/Position | 1 <sup>st</sup> Place | 2 <sup>nd</sup> Place | 3 <sup>rd</sup> Place | 3 <sup>rd</sup> Place |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MS             | 900.00 / 9%           | 424.00 / 4.24%        | 200.00 / 2%           | 200.00 / 2%           |
| WS             | 900.00 / 9%           | 424.00 / 4.24%        | 200.00 / 2%           | 200.00 / 2%           |
| MD (Pair)      | 1,200.00 / 12%        | 504.00 / 5.04 %       | 240.00 / 2.4%         | 240.00 / 2.4%         |
| WD (Pair)      | 1,200.00 / 12%        | 504.00 / 5.04 %       | 240.00 / 2.4%         | 240.00 / 2.4%         |
| XD (Pair)      | 1,200.00 / 12%        | 504.00 / 5.04 %       | 240.00 / 2.4%         | 240.00 / 2.4%         |

### INTERNATIONAL CHALLENGE – USD\$ 25000.00

| Event/Position | 1 <sup>st</sup> Place | 2 <sup>nd</sup> Place | 3 <sup>rd</sup> Place | 3 <sup>rd</sup> Place |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MS             | 2,250.00 / 9%         | 1,000.00 / 4%         | 500.00 / 2%           | 500.00 / 2%           |
| WS             | 2,250.00 / 9%         | 1,000.00 / 4%         | 500.00 / 2%           | 500.00 / 2%           |
| MD (Pair)      | 3,000.00 / 12%        | 1,300.00 / 5.2%       | 600.00 / 2.4%         | 600.00 / 2.4%         |
| WD (Pair)      | 3,000.00 / 12%        | 1,300.00 / 5.2%       | 600.00 / 2.4%         | 600.00 / 2.4%         |
| XD (Pair)      | 3,000.00 / 12%        | 1,300.00 / 5.2%       | 600.00 / 2.4%         | 600.00 / 2.4%         |

**8.3** The prize money must be **Given in Cash** or **by bank transfer (in exceptional cases)** and handed over to the players/pairs, after the semi-finals and finals.

**8.4** If the tournament organizers, due to local tax rules, have to deduct taxes before paying out the prize money, this shall be clearly announced in the invitation (incl. amount of deduction), and when

the prize money is handed out, all players that receive prize money shall also receive a letter/note/documentation from the local tax department that proves that taxes have been paid. If these requirements are not fulfilled, the organizers shall pay out the full amount of prize money.

**8.5** The exact division of prize money (including deduction) must be listed in the official invitation. The prize money shall be announced and paid in US-Dollars (\$).

**8.6** MAs can pay the prize money in cash or by bank transfer directly to the players or a third person (if a player informs to the host country).

**8.7** A Member Association which has a tournament with Prize money, must send a proof that have already the respective amount for the Prize Money.

## **9. Venue**

**9.1** All matches of a Circuit tournament must be played at the same venue.

**9.2** It is recommended that the tournament be played on portable mats. The floor should preferably be sprung wooden floor; **no concrete floor is permitted, otherwise a sanction will apply.**

**9.2.1** The MAs who host International Tournaments with World Ranking points, must have the following minimum standards:

- A minimum height of 9 meters between the floor and the first obstruction of the roof.
- The FOP support must be wooden or rubber floor
- Air currents must be stopped
- Light obstruction must be cover.

**9.3** Organizers shall propose at least one official hotel and one official point of arrival for the venue. Point of arrival must be a recognized international airport unless another point of arrival has been accepted by BPAC Director for Sport. Official hotel shall be not less than 3 stars.

The names of the official point of arrival and the official hotel shall be published in the invitation.

**9.4** Free transport shall be provided from the official point of arrival to the official hotel and from the official hotel to the venue (unless the distance between the hotel and the venue does not exceed 1 km). Organizers shall determine the frequency of such free transport and such frequency shall be published, but the players shall not be required to wait more than one hour for the transport to the venue and not more than three hours for the transport from the point of arrival.

**9.5** The organizer is allowed to charge the players for the transport from unofficial hotels and unofficial point of arrival, but it is recommended that the amount of money to be paid for such a transport is published in the invitation.

**9.6** It is recommended that the organizer provide the players necessary conditions for their well-being at the venue (i.e. food at venue, players' lounge, stringing service, free internet connection).

## **10. Shuttles**

### **BPAC Official Equipment Sponsor**

The brand of shuttles to be used must be of good quality and be approved by BWF.

**10.1** 75 tubes of shuttles must be provided by BPAC to the host MAs for Adult International Tournaments. The same brand and quality of shuttles must be used throughout the tournament.

**10.2** 50 tubes of shuttles must be provided by BPAC to the host MAs for Junior International Tournaments. The same brand and quality of shuttles must be used throughout the tournament.

## **11. Referees**

**11.1** All Circuit tournaments shall have a referee who does not belong to the Member Association who organizes the tournament (foreign referee). (Except junior International Tournaments where the BPAC Referee can be a local one).

**11.2** BPAC will appoint the referee for all Circuit tournaments.

**11.3** In all Grade 3 tournaments BPAC is responsible to cover the travel expenses for the appointed referee.

**11.4.** Daily allowance must be paid by MAs for the days of the tournament (maximum 7 days) and it should be \$ 80.00 for the referees. (two days before and one day after de tournament).

**11.5** Referees must wear the official BPAC or BWF uniform.

**11.6** The referee's report must be sent to BPAC no later than one week after the completion of the tournament.

## **12. Umpires and line judges**

**12.1** Experienced BPAC (min 1) and National umpires (min 5) must be provided for all rounds of the main and qualifying event. This should be a cost going into the tournament budget.

**12.1.1** For International Challenge events, BPAC will nominate one Umpire to officiate at the tournament, and the **Organizing Member Association must provide accommodation to such foreign umpire.**

## **13. Entries**

According BWF GCR all entries must be done by the MAs using the **Online Entry System**, all players must have BWF ID number.

**13.1** After an entry has been submitted online, the BWF Online Entry System will send an Entry Confirmation to the entering Member Association confirming the receipt of the entry/entries. This confirmation is the conclusive evidence of receipt of entries.

**13.2** The closing time for entries is **Tuesday**, four\* weeks before the tournament is due to start, at 23:59 BWF Headquarters time.

**13.3** No late entries will be accepted.

## **14. Entry fees**

**14.1** The Member Association that enters a player into a Circuit tournament is responsible for paying the entry fees for that player. The organizer can accept the pay in cash before the tournament starts.

**14.2** If a player/pair is listed on a “Waiting List”, no entry fee is to be paid before being promoted to the Main Draw or Qualification draw. Before such a promotion takes place, the organizers must have this promotion confirmed by the association/associations of the respective player/pair. Only when this confirmation has been given, the player/pair is considered as an entry.

## **15. Players Uniforms**

**15.1** For all tournaments included on Badminton Pan Am Circuit, the player’s name on the back of the shirts is mandatory and the name of the country is recommended and must be in accordance with the following specific literals of the **Part III Section 1A GCR:**

- Lit. 22, 1
- From 22.2 to 22.2.5

**15.1** Advertising on clothing and color of clothing shall be regulated by BWF General Competition Regulations 19 to 23.

**15.2.** It is mandatory that for all tournaments who are part of the Continental Circuit all players wear significant different colors for Quarter-finals, Semi-finals and Finals.

## **16. Seeding**

**16.1** Seeding of the draw shall be done by BPAC following BWF - GCR.

**16.2** Seeding for U11 to U17 age rules shall follow BPAC regulations for these age groups.

## **17. The Draw**

**17.1** The draw for all tournaments Grade 3 that are part of the Continental Circuit will be done by BPAC in accordance with BWF - GCR.

**17.2** The M&Q list for all tournaments Grade 3 that are part of the Continental Circuit will be published on BPAC web site the following Friday after entry closing date.

**17.3** BPAC will make the draw according with BWF GCR using the Tournament Planner Software.

### **17.4 Alterations to the draw and substitutions**

According with BWF GCR 15, no alterations or substitutions are permitted.

## **18. Withdrawals**

**18.1** Any withdrawal after the **Monday** immediately preceding the draw, for any reason whatsoever, renders the Member Association concerned liable to an amount of US\$ 150,00 for the inconvenience caused by the withdrawal (as defined in BWF- GCR).

**18.2** After entering a player(s) in the tournament it is the Member Association's responsibility to ensure visas for their players - if this is needed. Member Associations must make sure that visa applications are made early enough. The tournaments organizers will do everything possible to assist the entered players to get a visa.

## **19. Pan Am Championships**

**19.1 Pan Am Mixed Team Event**, this event will be held during the week number 7 in all odd years, and will be played as a Sudirman Cup format.

**19.2 Pan Am Men's & Women's Team Event**, this event will be held during the week number 7 in all even years, and will be played as a Thomas & Uber Cup format.

**19.3 Pan Am Individual Championships**, this event will be held during the week number 17 every year, this tournament will award World Ranking points as a CC event.

**19.4 Pan Am Junior Championships**, this tournament is made up for three different tournaments **Team Events, Under 11 / Under 17 Individual Event and Under 19 Individual Event**, this last event will award World Junior Ranking points as a CC event.

**19.4.1 Pan Am Junior Team Event**, this event will start at the beginning of the Championships and will be based as a Sudirman Cup format.

**19.4.1.1** The seed for this tournament will be based according with the previous year results.

**19.4.2 Pan Am Junior U11 /U17 Individual Event**, this event will start right after the Team Event **and in some cases at the same time** of the U19 Individual Event.

**19.4.2.1** The seed for these events will be done in accordance to the BPAC regulations.

**19.4.2.2** The draw for these events will be done during the **Team Managers Meeting** for Individual Event.

**19.4.3 Pan Am Junior U19 individual Event**, this event will start right after the Team Event **and in some cases at the same time** of the U11/U17 Individual Events.

**19.4.3** this event will be handle as a Grade 3 tournament according with BWF regulations.

## **20. International Technical Director.**

**20.1** BPAC shall have the right to send a representative to Circuit tournaments. The representative shall have the power to ensure that the rules and regulations of BPAC and BWF, are adhered to.

## **21. On-court Doctor**

**21.1** A Doctor or First Aid personnel must be present during the whole tournament. Failing to do so shall be reported by the referee to future sanction consideration.

## **22. Everyday results**

**22.1** Everyday results must be sent by email to BPAC and at the end of the tournament a whole draw with results as an excel file, TP-file must be sent to BPAC ([pcarrillo@badmintonpanam.org](mailto:pcarrillo@badmintonpanam.org)) and Events Office ([events@badmintonpanam.org](mailto:events@badmintonpanam.org))

## **23. Invitation**

**23.1** Tournament invitations must be approved by BWF at least three months before the tournament. After being approved by BWF, the invitations will be published. The invitations must include the following information:

1. Name of tournament organizer, fax number and e-mail address.
2. Name of referee and personal email
3. Date of the tournament.
4. Venue: full name and address of the tournament hall to be used.
5. Number of entries accepted in the tournament (main and qualification) and regulations.
6. About minimum amount of entries.
7. Brand of shuttles to be used.
8. Clothing and advertising regulations.
9. Entry fees and about withdrawals.
10. Advice to Member Associations about getting visas in time.
11. Prize money, currency and exact division (see § 10.3).
12. If the tournament organizers, due to local tax rules, have to deduct taxes before paying out the prize money, this shall be clearly announced in the invitation as stated in
13. Address of web site.



14. Full name and address as well as costs of the accommodation (official hotel) and the name of the official point of arrival (see § 12.3).
15. Time line dates (Entry closing date, Withdrawal without penalty, M&Q WR date, seeding date, draw date.)
16. The provisional time schedule, the information about the final frame schedule and the requirement for players' departure, with possible penalty.
17. **Number of playing courts and practice courts**
18. Any other information deemed necessary by the organizers.

## **24. Interpretation**

**24.1** The BPAC Council interprets any dubious regulations included in this document. If a quick decision is needed, BPAC's Director of Badminton may make an interpretation which is valid until decision by the BPAC Council taken.

## **25. Validity**

**25.1** These Circuit Regulations and any future amendments will be circulated to all MAs and take effect on the day following the day of the adoption.

Email: [pcarrillo@badmintonpanam.org](mailto:pcarrillo@badmintonpanam.org) and [events@badmintonpanam.org](mailto:events@badmintonpanam.org)